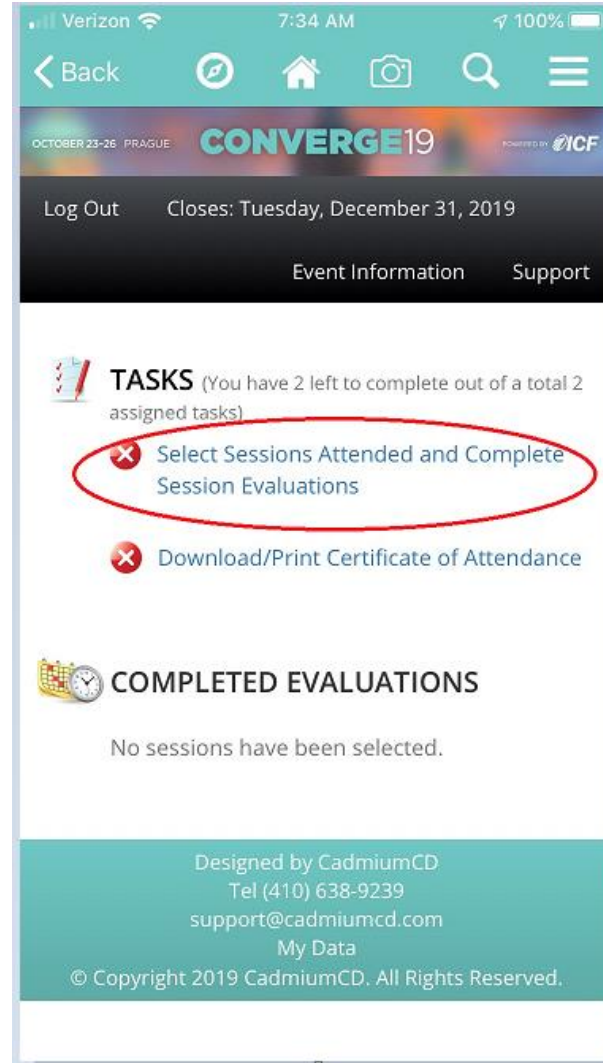
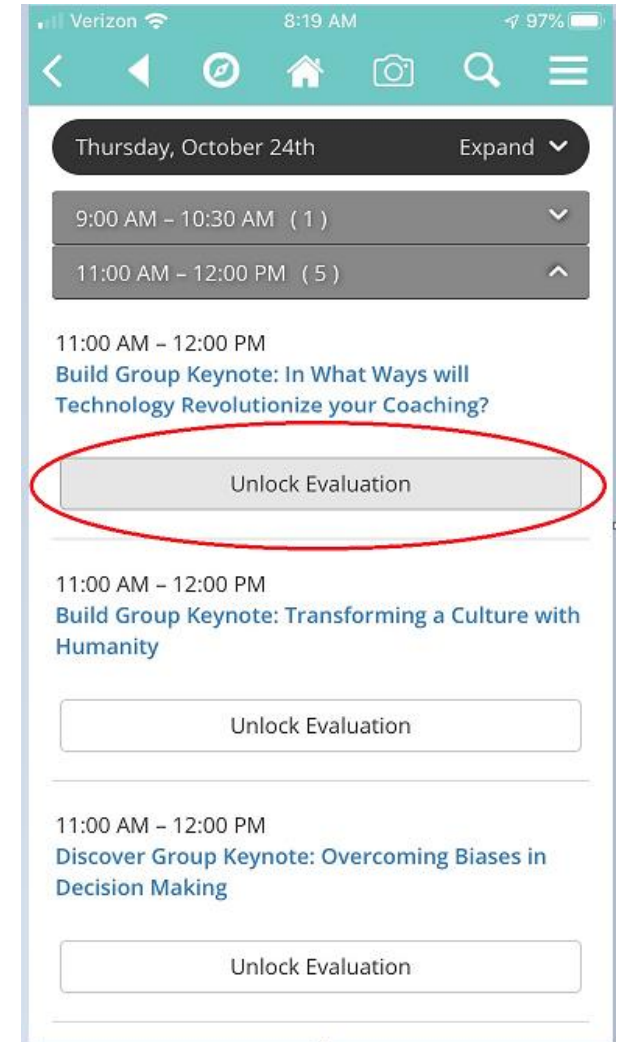


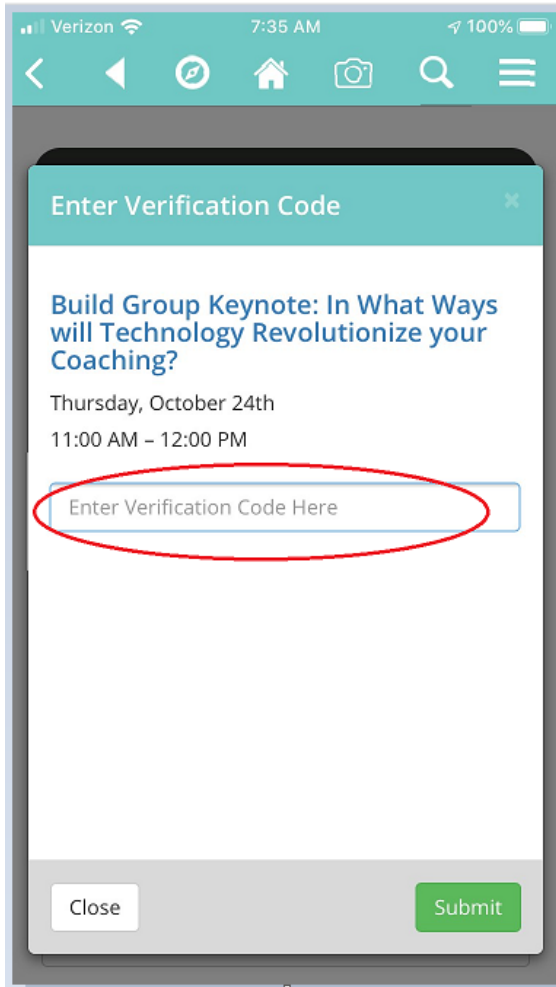
1. On your app home screen, press the Evaluations button on the bottom of your screen.



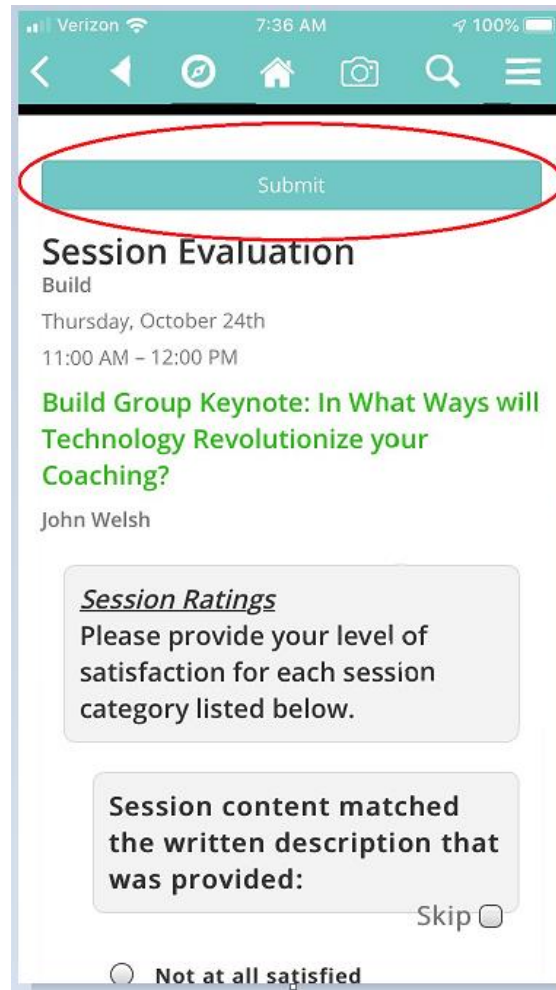
2. Press 'Select Sessions Attended and Complete Session Evaluations'



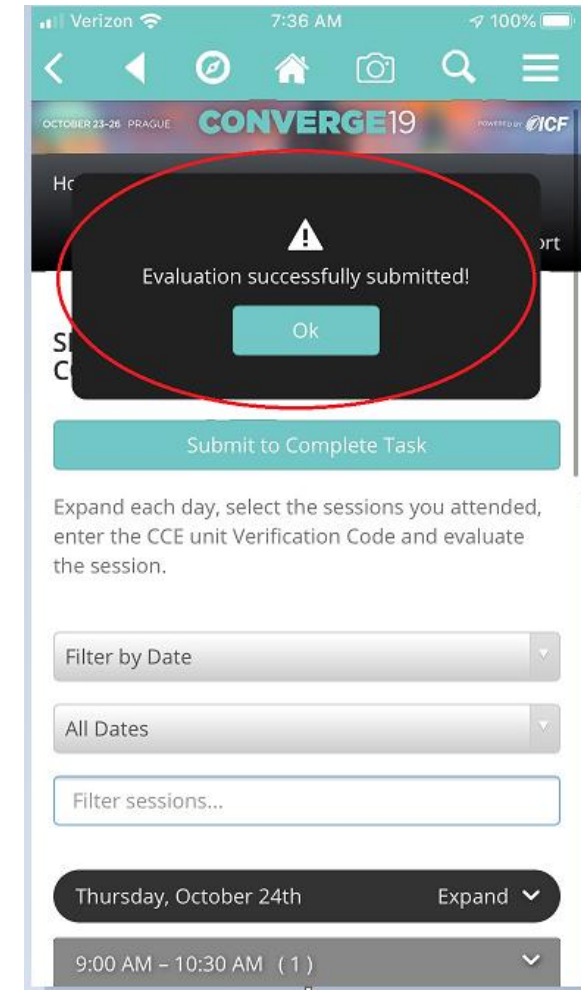
3. Find the sessions that you attended, they are organized by time, and press 'Unlock Evaluation.' Or if you've already completed the evaluations for each session, you can skip to step 7.



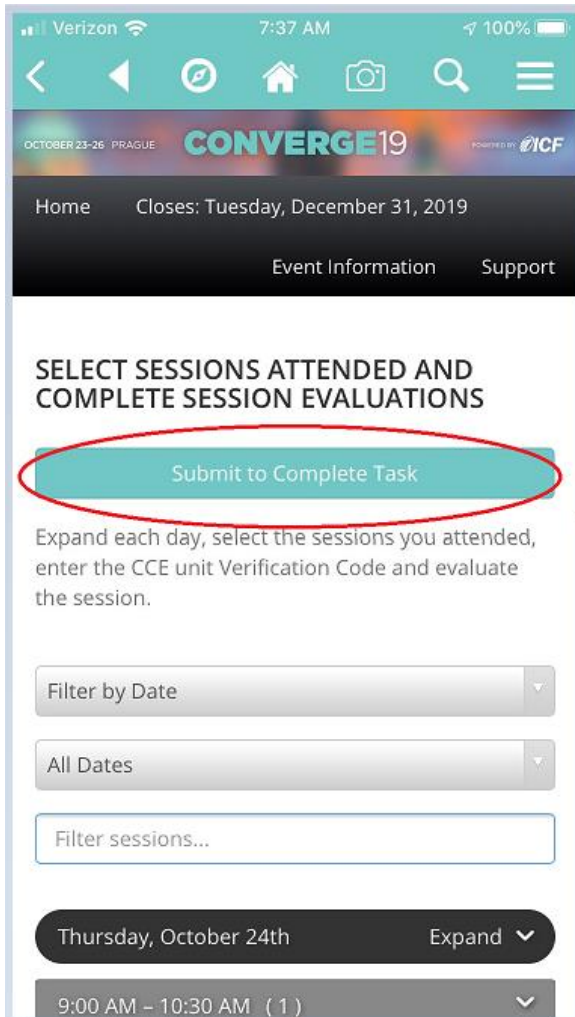
4. Enter the 4-digit numeric code given out at the end of the session.



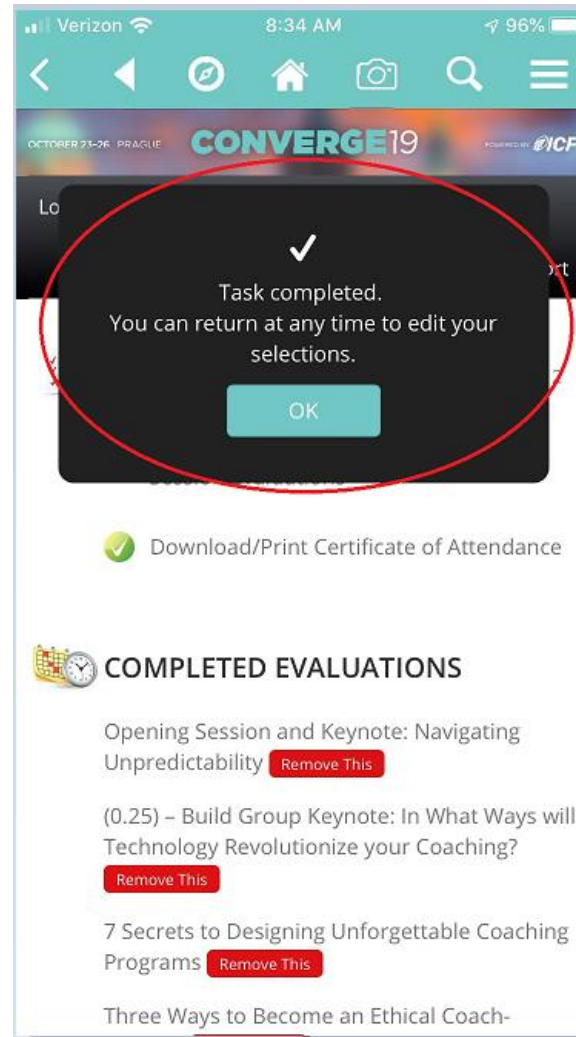
5. Once you complete the evaluation, press 'Submit'



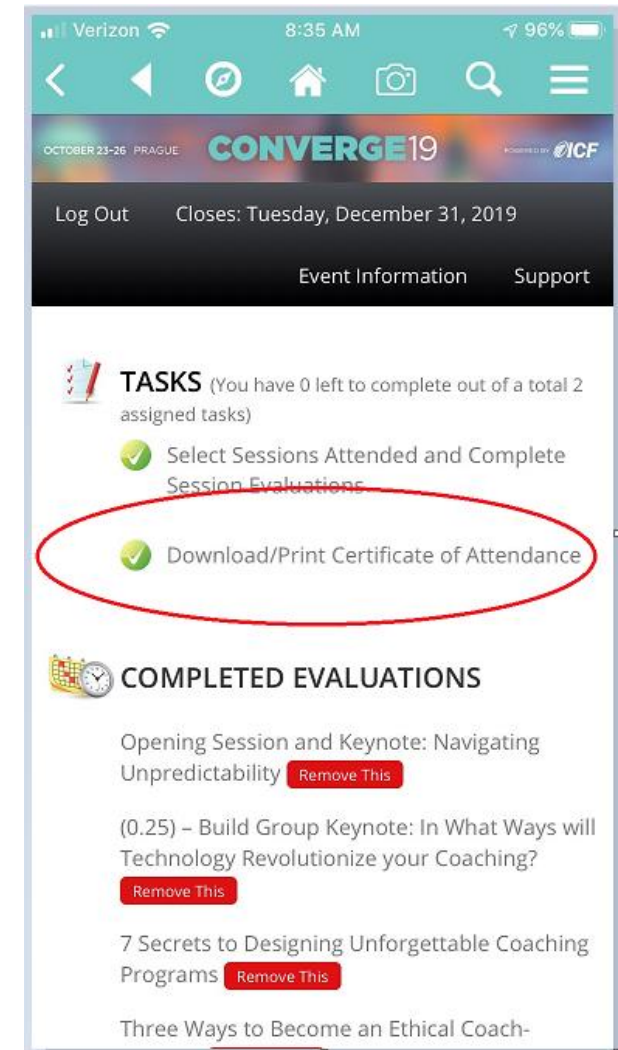
6. A pop-up will confirm that the evaluation was submitted. Press Ok. You will repeat this process for every session you attended.



7. Once you've entered codes for every session you attended and completed the evaluations, press 'Submit to Complete Task' on the Select Sessions Screen.

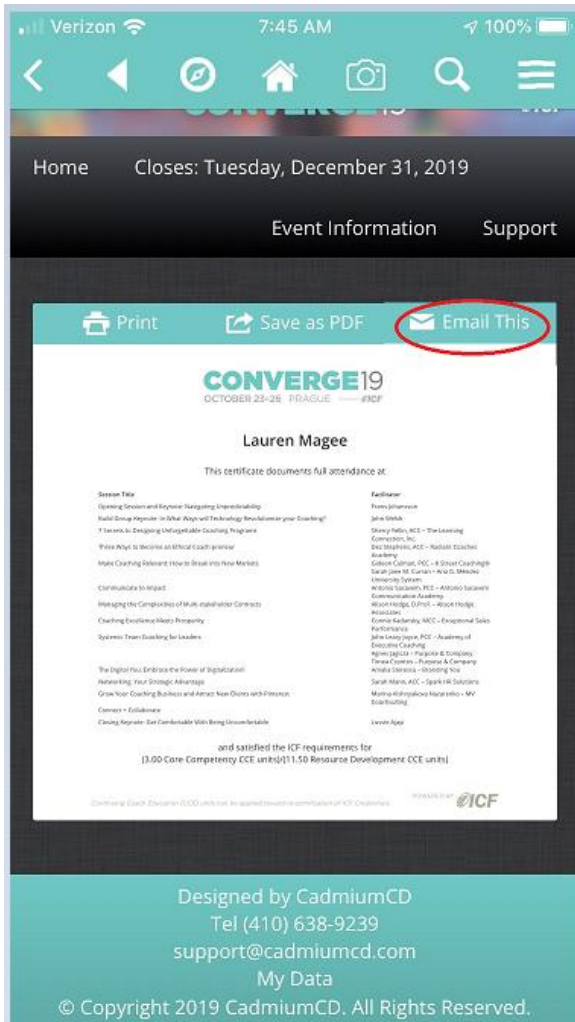


8. A pop-up message will confirm that you have completed this task. Press OK.

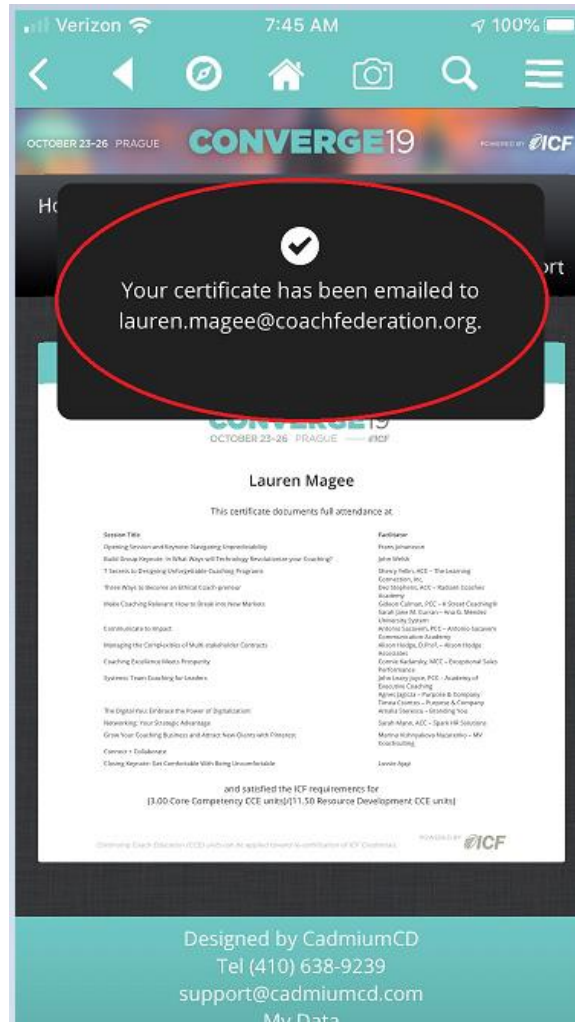


9. Next, select 'Download/Print Certificate of Attendance'

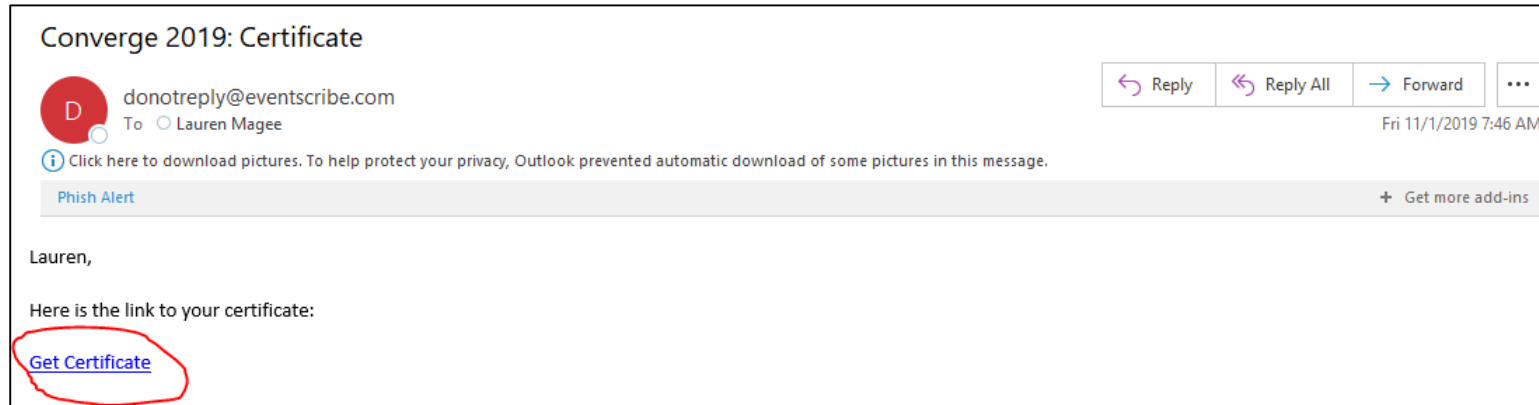




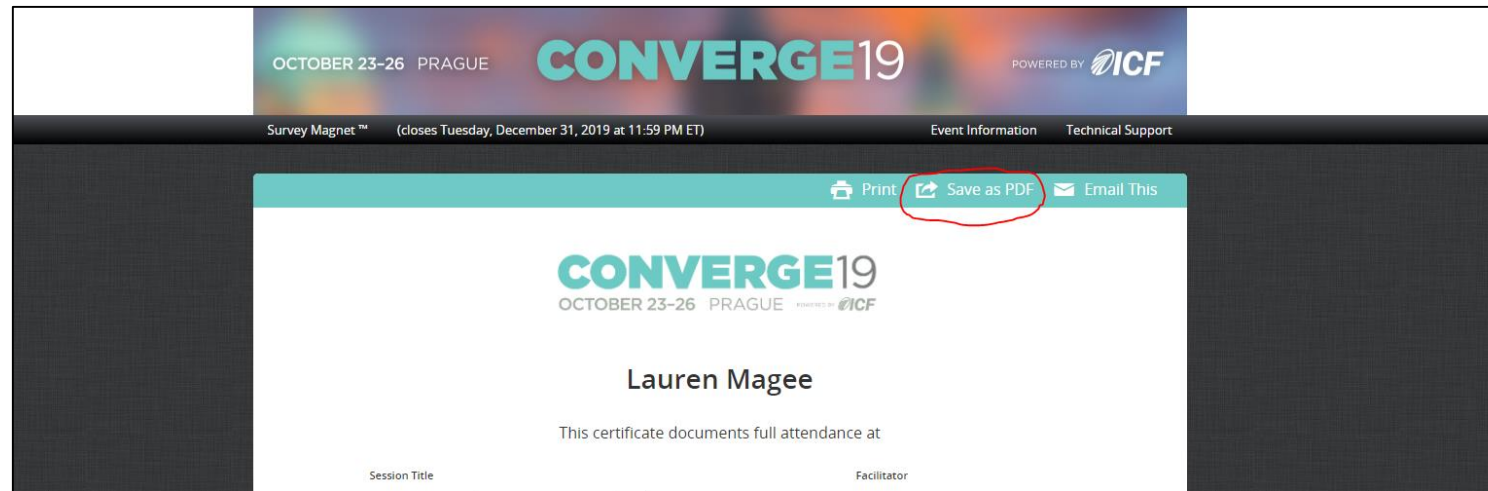
10. This is your CCE Certificate. Once you've verified that it is correct, press 'Email This'



11. Your certificate will be emailed to the email address that you registered for the conference with.



12. You'll receive an email that looks like this. If you do not see it in your inbox, please check your 'Junk' or 'Spam' folder. Click on 'Get Certificate'



13. The link will take you to a copy of your certificate online, click 'Save as PDF' to save to your computer. When it is time for your credential renewal, you will upload this certificate to your renewal application.